



Orange Township Public Schools
Oakwood Avenue Community School
Mr. Dana Gaines, Principal



Gerald Fitzhugh, II, Ed.D.
Superintendent of Schools

Date: 4-4-22

Time: 3:30 pm - 5:30 pm

Attendance: Francis (Co-Facilitator), Hou (Scribe), Willis (Co-Facilitator), Lundy, Ntoufas, Venable

Agenda:

Review Ms. Rolon (Francis) items she prepared for this meeting:

Events:

1. MultiCultural/Juneteenth Celebration Days

- a. 6/17
- b. Each classroom picks a country and decorates
 - i. Who is represented in this school? What countries are in classrooms? Teachers?
- c. Do we have a budget for this?
- d. Have a Juneteenth room (Common Area - use the accordion - hang up artifacts.) Each class makes something.

2. Cinco De Mayo

- a. In class presentations
- b. Decorate doors

3. Oakwood Day

- a. 6/3
- b. Let Mr. Luke know the day
- c. Let culinary know as well
- d. Get permit for Orange park
- e. Need to plan for lower grades as well as upper grades
 - i. Two separate areas
- f. Do we have money to hire games for lower grades?
- g. Games for lower grades
 - i. Sack Races
 - ii. Egg and Spoon Races
 - iii. Face Painting
 - iv. Water Balloon Toss
 - v. Obstacle Course
 - vi. Bean Bag Toss (Mr. Hou has a set)



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- vii. Bubble Station
- viii. Balloon Pop Relay Race
- ix. Tug of War

4. Picture Day

- a. Ms. Venable will call the photographer for dates

5. SLT membership for 2022-2023

- a. Lopez or Roos for organization and planning
- b. Shivers or Baskerville for Special Ed Rep
- c. Mandatory 2 hour planning at least once a month (last monday of every month)
 - i. Ms.Venable will inquire about how to set up SLT meetings with roles for each individual member
- d. Pre-K representative needs to be added
- e. Venue needs to be changed to conference room or library

6. Dates for next year 2022-2023

- a. SLT Retreat possible days
 - i. 8/31
 - ii. Possible June day but needs to check on budget
 - 1. Could be the last week of school on those half days
 - 2. Or a Saturday
- b. Back To School night
 - i. 9/13-15
- c. Hispanic Heritage
 - i. 9/15
- d. Fire Prevention
 - i. Week of Oct 17th
- e. Week of Respect
 - i. 10/3-10/7
- f. Red Ribbon Week
 - i. 10/24-10/29
- g. Picture Day
 - i. 11/8
 - ii. 3/21
- h. Thanksgiving Cultural Feast
 - i. 11/17
 - ii. Order new round tables (10 tables that sit 10 people)
 - iii. Budget?



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- i. Math and Literacy Nights
 - i. Possible move to March and April
 - 1. March 9 or March 30 for literacy night
 - 2. 4/20 Math night
 - j. Honor Assembly
 - i. Different awards to recognize students who achieve in different ways
 - 1. Sometime week of 11/28
 - a. 12/1 or 12/2
 - 2. Attendance
 - 3. Iread improvement
 - k. Career Day
 - i. 3/1
 - l. Dances
 - i. Week of 10/24 upper grades
 - 1. Possible ideas Royal Court (prince and princesses)
 - 2. Harvest Fest
 - ii. 4/13 Spring formal prek-3
- 7. ASP PD**
- a. Need a staff training on the ASP in May and June
 - i. What is expected
 - ii. What it looks like and should be included
 - iii. And part of the retreat
- 8. Substitute Plan**
- a. Need training for substitutes
 - b. Link in sub plans needs to be accessible to Mr. Gaines and Sub
 - c. Have a class management plan that includes expectations, class procedures, roster, and schedule for the day
- 9. Student Handbook**
- a. Log into google classroom/Genesis and students must sign to provide legal protection of device